

MINUTES

Meeting: Corsham Community Area Transport Group (CATG)

Place: Virtual meeting via Microsoft Teams

Date: Wednesday 2 September 2020

Time: 2.00 pm

Please direct any enquiries to Kate Davey (Traffic Engineer), via email kate.davey@wiltshire.gov.uk



	Item	Update	Actions and recommendations	Who
	Date of meeting: 2 nd September	2020		
1.	Attendees and apologies			
		Cllr Ruth Hopkinson – Wiltshire Council Cllr Philip Whalley – Wiltshire Council Cllr Ben Anderson - Wiltshire Council Cllr Brian Mathew – Wiltshire Council Kate Davey – Wiltshire Council Highways Gemma Winslow – Wiltshire Council Highways David Arnup – Wiltshire Council Highways Patrick Holliday – Lacock Parish Council Peter Shaw – Lacock Parish Council Tony Clarke – Colerne Parish Council Richard Campbell – Box Parish Council James Whittleton – Corsham Town Council Helen Belcher – Corsham Town Council Steve Abbott – Corsham Town Council		
	Apologies:	Stuart Gregory – Lacock Parish Council Rebecca Smith – Box Parish Council David Martin – Corsham Town Council		
2.	Notes of last meeting			
		The notes of the last meeting held on 4 th March 2020 were accepted as a true record.	Agreed.	



3.	Financial Position				
		See Finance sheet. 2020/21 allocation is £10,951.00. 2019/20 underspend was £22,040.16 and the current commitments total £34,455.00 giving a remaining budget of £6,149.41.	Noted and agreed.		
4.	Top 5 Priority Schemes		1		
a)	Issue 6682 Bridge between Lacock and Bowden Hill.	There is no signage just before you go over the one way bridge to indicate who has right of way. There either needs to be signage or traffic lights to indicate who has priority. Even a sign to advise motorists to be considerate to oncoming vehicles. On many occasions, there have been stand offs and neither know who has priority. This issue to be investigated further to determine if any improvements can be made. There are existing warning signs in advance of the bridge on both approaches, however they have differing safety messages. Site meeting held on 6th August 2019 with KD and Lacock Parish Council. Issues relating to pedestrian safety on the bridge were discussed and subsequent response sent to Lacock Parish Council detailing points considered and suggested possible solution. After group discussion Lacock PC request a reduction in speed limit near the bridge. Group agreed funding £2,500 for assessment. Lacock PC confirmed 25% contribution. Assessment complete. Design plan attached with a cost estimate of approximately £7,000 (CATG = £5,250) (25% = £1,750) for installation of revised speed limit. To be discussed.	ACTIONS: Group agreed funding for implementation. Lacock Parish Council to confirm contribution at next meeting on 14 th September. Once confirmed commence legal process to amend Traffic Regulation Order.	Lacock PC	



b) Neston to Corsham pedestrian route – dropped kerb locations.	Corsham TC have visited the site and identified 7 locations where dropped kerbs would be of benefit in the pedestrian route from Neston to Corsham. Corsham TC requested Moor Barton be added to the list. If possible, can original requester be asked to contact TC to liaise over proposed locations. Prelim designs attached to end of agenda. Estimates as follows: • Neston Crescent – £1,800 (CATG £1350) (25% £450) • Leafield Way – £3,200 (CATG £2400) (25% £800) • Great Lypiatt Farm – £3,400 (CATG £2550) (25% £850) • Dicketts Road – £4,000 (CATG £3000) (25% £1,000) • Bethel Road - £1,000 (CATG £750) (25% £250) TOTAL ESTIMATE: £13,400 (CATG £10,050) (25% £3,350) Following November meeting Corsham TC confirmed 25% contribution towards all the above sites. Moor Barton to be looked at by maintenance team for siding out and footway repairs.	Arrange for invoice to be raised and remove from agenda. NB: noted thanks from local resident of Bethel Road for the completed works.	KD
c) A4, Box outside Box Primary School	All works complete. Invoice to be issued. KD met Box PC on site to undertake peak hour traffic on 8/10/19 at 8.20am. Agreed that in the short term we could look to relocate the warning sign and provide SLOW marking on the A4 south west of Box Primary School. Estimate for this work is in the region of £3,500 (CATG £2625) (25% £875). Costs & contribution agreed. Signing and electrical works complete. SLOW marking to be completed with next batch of adhoc lining works due for	ACTIONS: Arrange for invoice to be raised and remove from agenda.	KD



d)

Issue 7043

High Street, Lacock – High St/West St request for junction modifications.

Topographical survey has now been received and design work is underway to determine whether a mini roundabout is a workable solution at this location.

At November group agreed funding of £5k for further design work, subject to Lacock PC confirmation of 25% contribution of £1250.

Lacock PC have carried out consultation and attended meeting with KD in Jan 2020 to discuss alterations to the proposal. Subsequently see attached revised proposal for discussion at meeting.

Lacock PC have now completed local consultation. To be discussed further at meeting.

DISCUSSION:

Lacock PC confirmed they have undertaken local consultation all of which was supportive of the proposal and therefore wish to proceed with further design work.

PW raised concerns over the proposal and whether the National Trust had made comments.
Lacock PC confirmed they were consulted and responded outside of the consultation period with objection to the proposal.

BA confirmed support for the proposal. Lacock PC explained this is the first step in improving safety around the village.

Group agreed to move proposal forward.

ACTIONS:

Lacock Parish Council to confirm contribution at next meeting on 14th September.

Arrange street lighting and drainage survey to be undertaken to determine accurate cost estimate for a future substantive bid application.

Lacock PC

KD



e)	Issue 6886 A4 and Cross Keys Road junction Request for reduction in speed limit.	Concerns raised from residents over the national speed limit restriction from Pickwick through to the Corsham town boundary near the Cross Keys junction. Request for a reduction in speed limit to be considered. Cost estimate for speed limit assessments is £2,500. This issue to be put on hold until the improvement works due to take place in the summer are complete. Corsham TC did confirm support & 25% contribution for assessment. Cross Keys construction project now finished. Group agreed funding for assessment. Corsham TC confirmed 25% contribution. The speed limit assessment is currently in progress with Atkins, however there has been a delay in completing all of the analysis due to Covid-19 restrictions.	ACTIONS: Chase Atkins and discuss a workable solution to complete the assessment in line with Covid-19 restrictions.	KD
f)	C151, Colerne Luckham Park entrance	Colerne PC request for horse warning signs in vicinity of Luckham Park entrance on C151. Colerne PC to Liaise with Luckham Park on improvements they can make on own private land, also to consider possible locations for warning signs on C151. Signing proposal attached to agenda with a cost estimate in the region of £1,200 (CATG £900) (25% £300). Works complete. Invoice has been sent.	ACTIONS: Invoice raised and paid. Remove from agenda.	KD



g) Issue 6876

Request for 20mph speed limit on residential streets around Corsham.

Request for 20mph speed limit on residential streets in Corsham including Pickwick Road, Newlands Road, Pound Pill leading to Prospect. This proposal is aligned with the Corsham Public Realm study and part of the Corsham Strategic Plan 2018-2022.

Cost estimate for speed limit assessments is £2,500. This issue to be put on hold until Corsham TC have carried out further consultation.

Corsham TC have now submitted a plan showing the locations for a 20mph assessment to be undertaken. See attached at end of agenda. To be discussed at meeting.

DISCUSSION:

SA explained the proposal and plans submitted to assess a wider area of Corsham and include Neston to get a clear understanding of which areas might qualify for a 20mph speed limit. Corsham TC approved this at P&A committee.

PA confirmed there is a lot of local support for this in the Neston area. Also confirmed with BA that Elley Green will be included in this assessment.

PW raised query relating to the National funding in response to the Covid-19 recovery plan, however this type of scheme is not applicable to that funding source.

Group confirmed funding. Corsham TC confirmed 25% contribution.

ACTIONS:

Undertake 20mph speed limit assessment as per attached plans.

KD



5.	Other Priority Schemes			
a)	Issue 6829 Lacock village – restriction for tourist coach restriction.	Preliminary design sent to Lacock Parish Council for consideration. The estimated costs of this scheme including data collection surveys before and after to analyse success of signing scheme is in the region of £6,000. A 25% contribution would be £1,500. Lacock PC confirmed they do not support this proposal. Subsequently withdrawn and issue removed from priority list. Lacock PC to escalate the issue at strategic level. Group agreed to leave on agenda for now. Lacock PC explained they have written to Western Gateway regarding the impact Melksham bypass will have on the village and coaches. Requests for strategic plan made to Cllr Wayman and MP Michelle Donelan. It was also suggested to contact Cllr Philip Whitehead – Leader of Wiltshire Council to highlight these issues further.	DISCUSSION: Group agreed to leave on the agenda and monitor for now.	



	01 (5)		
b)	Skynet Drive	Legal have now confirmed that the lease agreements are complete. Section 106 agreement for Bellway homes to release funding for the installation of Toucan crossing will be triggered at first occupancy. Shared use path construction at southern end Skynet Drive/Park Lane junction is to be completed during January/February 2019 in preparation for the crossing and cycle link at the north end. Bellway Homes funding received. Design for Toucan crossing is underway, and the legal advertisement being consulted on during September 2019 – no objections received. Anticipated construction phase programmed for November 2020.	DISCUSSION: Group agreed to leave on the agenda until construction is complete.
c)	Issue 5818 Issue 6364 Park Lane, Corsham - issues with parking in vicinity of Chestnut Grange & Purleigh Road.	Monitor parking issues as the developments on Park Lane progress and collate data received from local residents on the inappropriate parking at this location. Request received from resident for access protection bar marking across driveway to extend 5.0m either side of access. This type of marking is advisory and should only be used to protect an access and not extend further as with the existing marking for the church entrance. Further correspondence and photos received March 2019 from residents of Chestnut Grange detailing the parking/safety issues in vicinity of its junction with Park Lane. Group agreed to leave on agenda and continue to monitor until developments have been completed.	Group agreed to leave on the agenda and monitor for now. RH raised potential future issue with increased on street parking due to one unit wanting a change of use. New regulations allow for this without a requirement to apply or impose conditions, therefore this may lead to further parking issues at this location. DA confirmed patching sites have been submitted and are in hand.



d)	5-19-8 Greenhill/Westwells junction, Neston – visibility issues at junction.		ACTIONS: Due to Covid-19 restrictions this work has not yet been completed. This will now be actioned, GW will report back at the next meeting.	GW
e)	5-19-9 Freestone Way, Corsham – position of bus stop.	The position of a bus stop in Freestone Way, Katherine Park. The bus stop is on the pavement but there is a grass verge between the pavement and kerb meaning that passengers must cross over the grass to get on and off the bus. The verge gets muddy, slippery and wet. Reported issue through MyWiltshire App but asked to submit through CATG as developer did not provide hardstanding for bus stop at time of installation. More information required on exact location along Freestone Way. To be discussed at meeting. GW update – planning was unable to locate a S38 plan for this development. Passenger Transport confirmed they are happy for alterations to be carried out and offered to move it if necessary. To be discussed further.	Freestone Way with Passenger Transport and send information to JW for review. Report back at the next meeting.	KD



6.	New Requests / Issues			
a)	5-20-2 Lacock Road, Corsham – verge deterioration, request for footway/kerbing installation.	comprises an earth and grass area. There is no paving or tarmac, and no kerb edging to the roadside. In the winter the area is muddy and dangerously slippery. Vehicles draw up to the edge and over it, making the earth collapse into the road. There are double yellow lines, but these are usually obliterated by the mud which runs down onto them. The entrance to properties is covered with mud. In the summer some of the grass grows, but it is not tended by the council. One resident has mobility problems, is a blue-badge holder, and finds walking across the area difficult. The area looks disgraceful and unkempt. The path is used daily by children and parents walking to St Patrick's School. Request for new footway and kerb line along Lacock Road on the southern side for the extent of the properties. To be discussed further at meeting.	by the muddy verge for residents. A footway along the south side of Lacock Road has been looked at before through TAOSJ in 2010 and 2015 but was not recommended due to large scale drainage works and relocation of utilities. It was felt this solution would also encourage more parents to drive and park if there was a footway introduced. ACTIONS: Check the visibility and condition of the DYLs and ensure they are enforceable.	



5-20-3

A350 near the Junction with Notton Academy and opposite Mons Lane junction.

The Notton residents are requesting Lacock Parish Council and Wiltshire Council Highways improve the safety for those using a convenient A350 crossing point near Notton Academy, used by pedestrians, cyclists, horse riders. This is one of 8 footpath crossing points from Lackham to Whitehall and south of Lacock that were cut off when the A350 was originally upgraded.

Since then A350 traffic volumes have increased substantially, especially in recent years, raising the risk of pedestrian/cyclist accidents along this unrestricted speed limit length of road. A student from Notton Academy was sadly killed at this crossing point some years ago.

The A350 has separated some of the local communities of Lacock. As the A350 continues to develop further as a major trunk road, this feeling of separation is likely to be more evident when people become very reluctant to try to cross this road.

Also. Notton residents are concerned about risk of accidents when cars turn right on to the busy A350 southbound into high speed traffic. There have been near misses.

Request for WC Highways to investigate this issue and make a site visit to see where pedestrians, cyclists and horses cross the A350. To ascertain possible solutions that consider the needs of Lacock's local communities to safely cross and reduce the risk of accidents. For example, this may be, as suggested by Notton residents, a speed reduction from 60 mph to 50 mph, and constructing a centre reservation to enable safer crossings to be made. This will also prevent cars using the turning lane to overtake, as happens at present.

DISCUSSION:

Lacock PC explained the issue at this location and expressed there is a large amount of local support for improvements amongst Notton residents.

ACTIONS:

Group agreed to move to top priority list for investigation.

Arrange site meeting with Lacock PC, BA and DA to investigate this issue.

KD

KD



5-19-2 (previously issue No 7105) Pickwick Road/Newlands Road Pedestrian Crossing.	At the southern end of Newlands Road, just after its junction with Pickwick Road, there is a signal-controlled crossing. There have been a number of near misses at this crossing where motorists (presumably those unfamiliar with the area) have turned sharply	DISCUSSION: JW confirmed that this has been an ongoing issue for some time and recently there have been further	
	left off Pickwick Road and haven't been able to stop before the crossing. Cars have narrowly missed pedestrians who have, on some occasions, had to jump out of the way to avoid being hit.	issues raised regarding this location. Corsham TC confirmed that this	
	The Town Council is looking to develop a public realm strategy for the town which is likely to focus on the Newlands Road area in the first instance. As part of this work we were planning to look at the position of crossings and access points into the town centre, however, given the number of people who have expressed concerns we think it is important that something is done in the short term to reduce the risk at this junction.	rjunction will be looked at through	
	This issue was raised previously, and the group agreed to close with no further action in June 2019. Since this time there have been further issues raised with a request for a warning sign on Pickwick Road. To be discussed further at meeting.	Group agreed to move to top priority list for investigation. Prepare design/estimate for warning sign to be installed.	KD KD
Social Distancing measures within the Corsham CATG area	Please see attached to the end of this agenda a spreadsheet showing a list of suggested sites to potentially install temporary social distancing measures in the Corsham CATG area. To be discussed at the meeting.	DISCUSSION: Group discussed the social distancing scheme suggestions, and all agreed unanimously not to proceed with funding this project.	
		ACTIONS: Remove from agenda.	KD



7.	АОВ			

8.			
	Date of Next Meeting	Wednesday 2 nd December 2020 2pm virtual meeting via Microsoft Teams.	



Corsham Community Area Transport Group

Highways Officer – Kate Davey

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

- 2.1. All decisions must fall within the Highways funding allocated to Corsham Area Board.
- 2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Corsham Area Board will have a remaining Highways funding balance of £6,149.41

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding Implications

6.1 There are no safeguarding implications

7. Recommendations

Corsham Area Board are asked to approve recommendations

Corsham CATG

FINANCIAL SUMMARY

D :	IDOCET	2026	24
ĸı	IDGFT	71171	1-71

£10,951.00 CATG Allocation 2020-21

£22,040.16 2019-20 Underspend

Contributions

Corsham Town Council - Park Lane Parking Restrictions £0.00 Confirmed - on hold (£1000 TBA)

Corsham Town Council - Neston to Corsham dropped kerb project £3,100.00 Confirmed

Lacock Parish Council - High St/West St mini roundabout design work £1,250.00 TBC

Corsham Town Council - Cross Keys speed limit assessment £625.00 Confirmed

Colerne Parish Council - horse warning signs £263.75 Invoiced

Lacock Parish Council - bridge speed limit extention implementation £1,750.00 TBC

Corsham Town Council - 20mph speed limit assessment £625.00 TBC

<u>Total Budget</u> <u>£40,604.91</u>

Commitments

Corsham Park Lane parking options £4,000 Estimate - on hold

Neston to Corsham dropped kerb project £12,400 Estimate
Lacock High St/West St mini roundabout design work £5,000 Estimate
Cross Keys speed limit assessment £2,500 Estimate

C151 Colerne Horse Warning signs £1,055 Actual

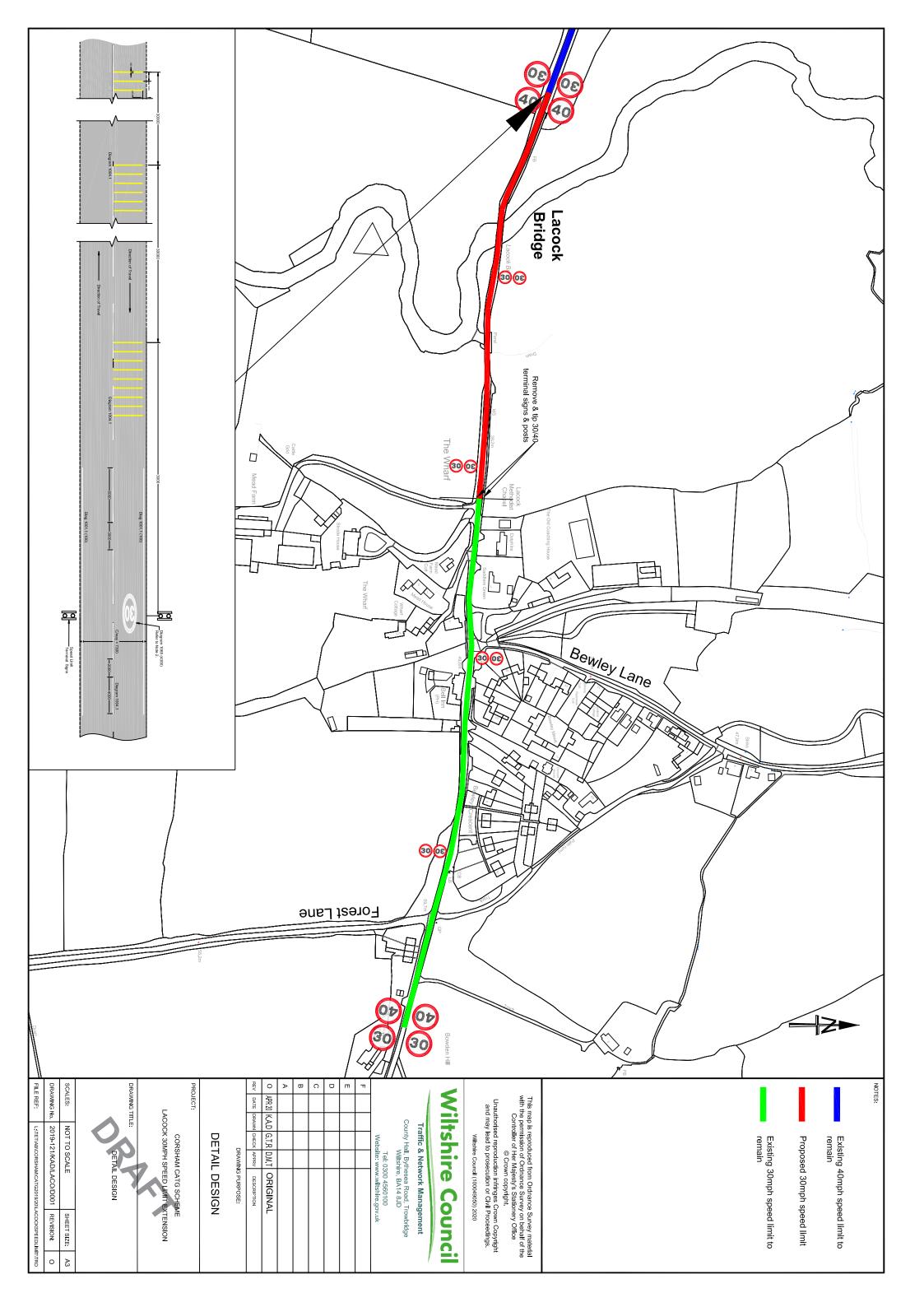
New Schemes

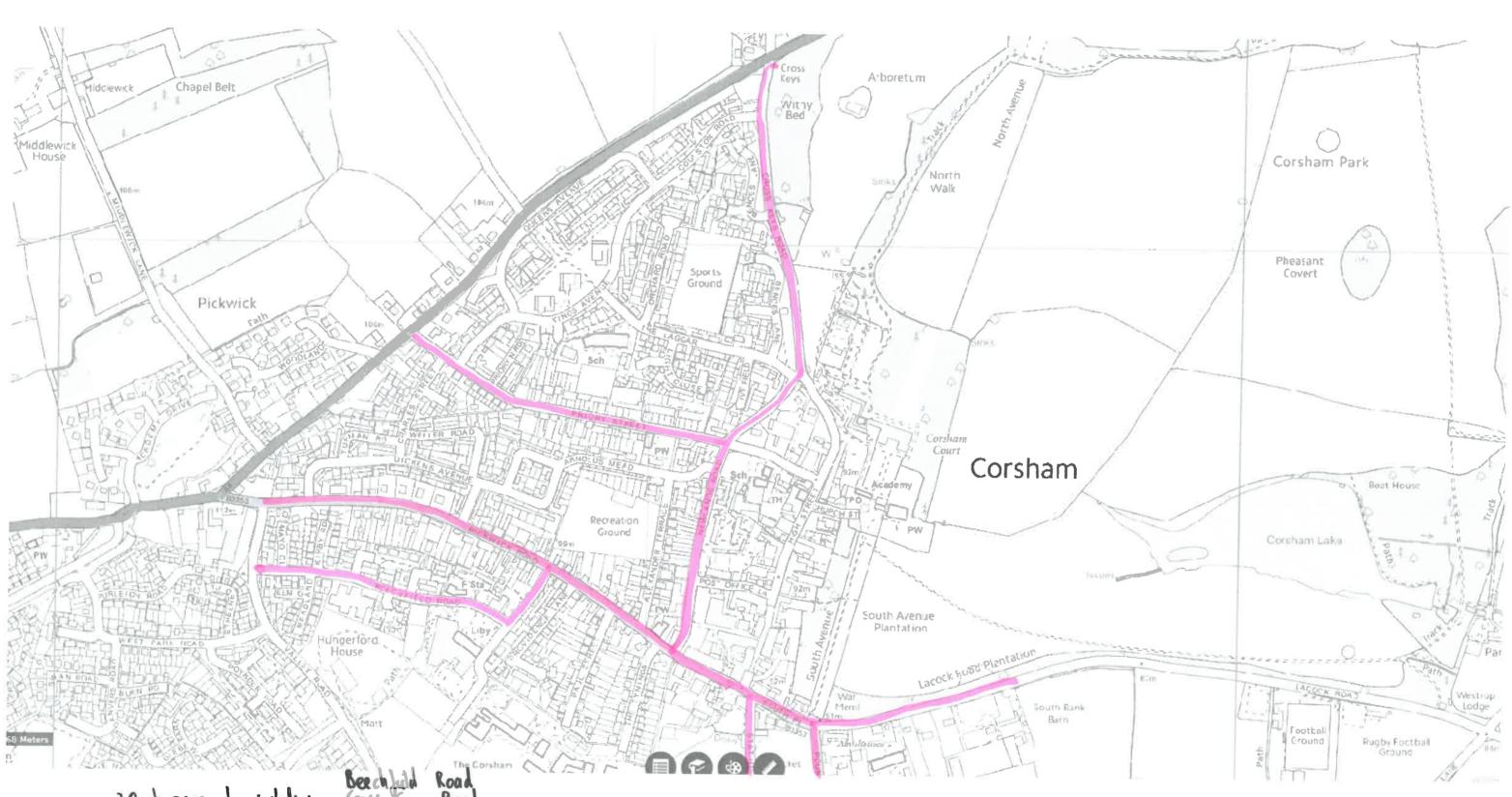
Lacock bridge pedestrian improvements - speed limit implementation £7,000 Estimate

Corsham 20mph speed limit assessment £2,500 Estimate

Total Spend / Commitments £34,455.00

Remaining Budget £6,149.91

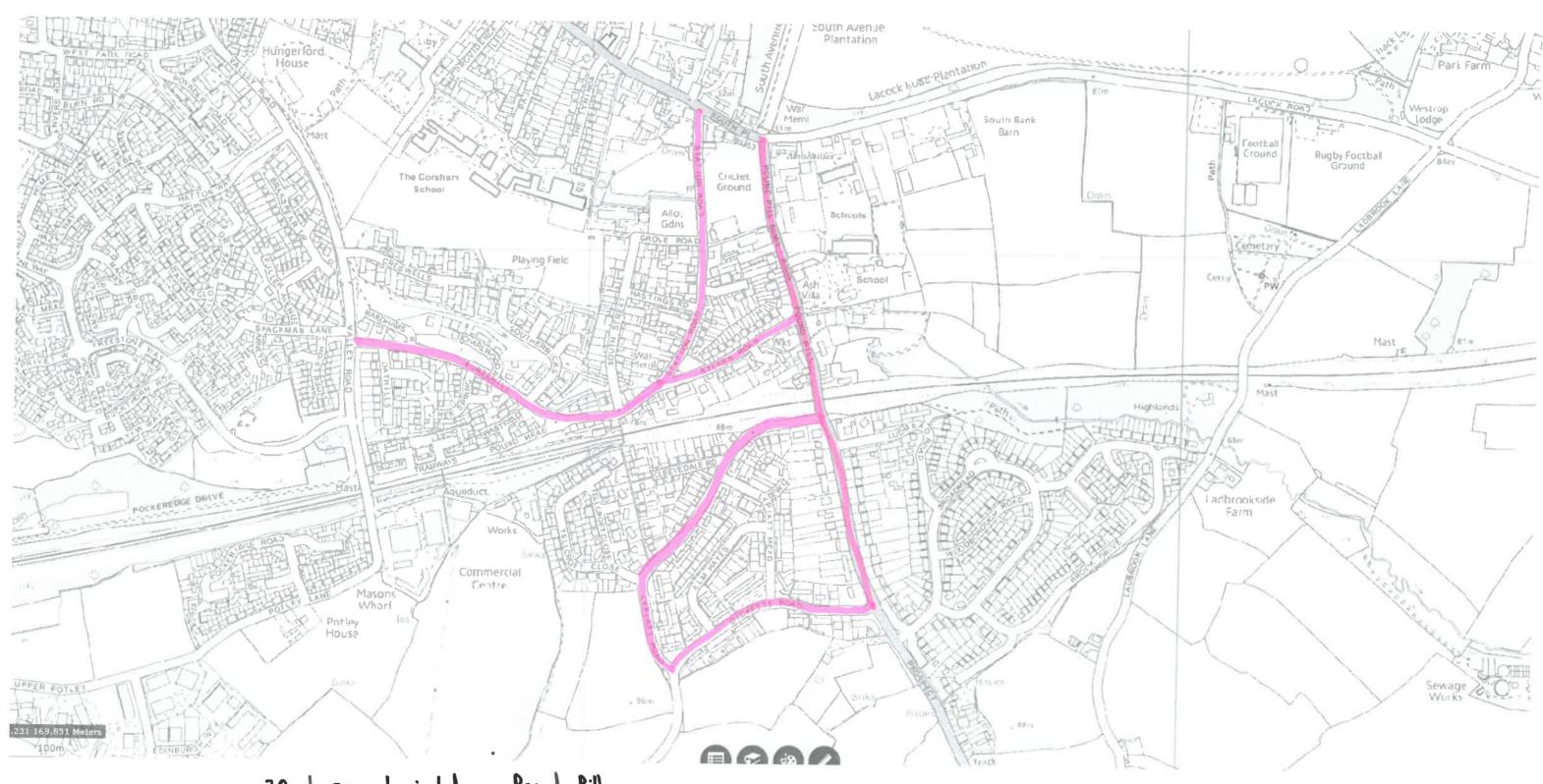




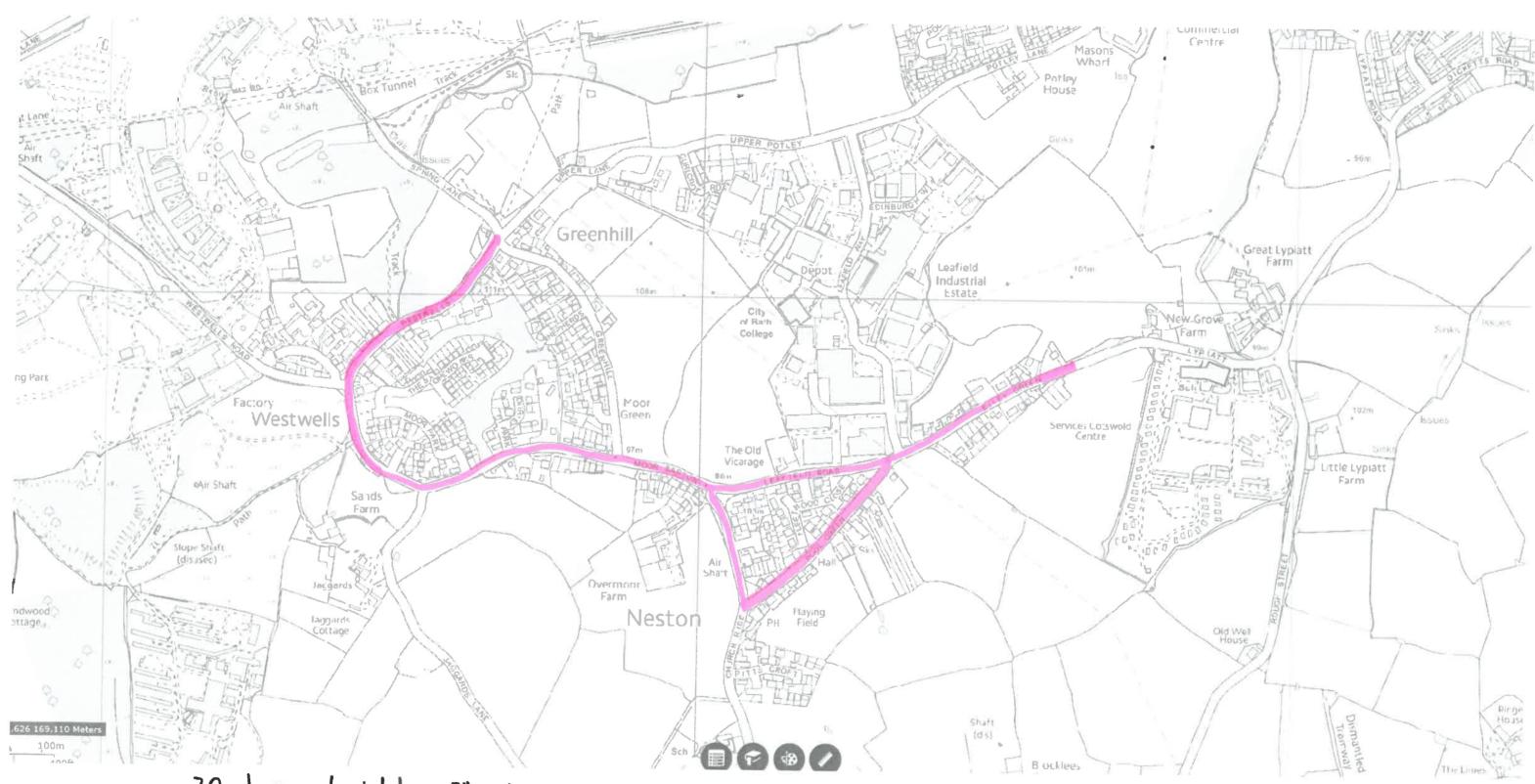
20 mph zone to include:

Beechfield Road
Cross Keys Road
Newlands Road
Pickwick Road (up to Valley Ad countabout)
South Place
Lacock Road (up to end of residential area)
Priory Street

Thin section - continued on 2nd nap



20 mph zone to include: Pound Pill
Prospect (to Dicketts Road junction)
Dicketts Road
Lypialt Road
Stokes Road
Station Road
Pound Mead



20 nph zone to include: Eller Green
Leakild Road
Moor Barton
Westwells
Pool Green
(hurch Rise (just Note Crescent part)

Corsham Community Area										
Street	Town/Village	Location Description	Potential Issue	Request Type	Assessment Stage 1	Assessment Stage 2	Assessment Stage 3	Solution type		
Pound Pill	Corsham	From railway bridge north to mini- roundabout at war memorial	Narrow footways over bridge - one way system on each side possibly? Narrow footways and regular onstreet parking at northern end by mini-roundabout, existing issues with vehicles overrunning footway.	-	Pass	Pass	Pass	Widen footway either by barriers or one way system.		
B3353 South Place	Corsham	From war memorial heading towards town centre	Narrow section from war memorial heading west towards town centre	_	Pass	Pass	Pass	Close parkinglayby to create wider footway outside shops to allow social distancing.		
B3353 Pickwick Road	Corsham	From Vallay Road to South Place	Main route to Corsham Secondary School and Corsham Campus. Carriageway possibly wide enough to allow cycle lane. Regular on- street parking in places and quite narrow footways on both sides.	Social Distancing	Pass	Pass	Pass	One way system for pedestrians.		
High Street	Corsham	From Priory Street to B3353	Partly pedestrianised area and main shopping location for Corsham town centre. Maybe issues with queueing pedestrians shopping conflicting with pedestrians moving through the town.	Social Distancing	Pass	Pass	Pass	Managing pedesrian activity and queuing potentially via positive signage.		
Bath Road/London Road	Вох	routes to school from east and from west	Widen footways for safer route to primary school and shops (post office & McColls)	Social Distancing	Pass	Pass	Fail	NA		
A4 High Street	Вох	Location of Box Pharmacy	Possible issues with queueing for prescription collections. Narrow footpath width on south side of carriageway possibly requiring use of carriageway by pedestrians	Social Distancing	Pass	Pass	Pass	Reallocation of raod spacedue to narrow footway to allow queuing out side pharmacy.		
Church Street/East Street	Lacock		Narrow footways and only on one side in East Street. Possibly have one way system for pedestrians or vehicles. Assumption that footfall is highest because of tourist trade.	Social Distancing	Fail			NA		
Easton Lane Station Road/Stokes Road	Corsham Corsham	Full length Route to and from the town centre	Closure to vehicular traffic Well used by pedestrians, narrow footways	Social Distancing Social Distancing	Fail Pass	Pass	Pass	NA Reallocate road space to widen footway or provide where none by removing on street parking. Consider closure to through traffic on Station Rd.		

Market Place	Colerne	Outside of local shop	Widening of footways to allow for queuing outside of shop	Social Distancing	Pass	Pass	Pass	Suspend on street parking in vicintiy of shops to create wider footway to allow social distancing.
High Street	Corsham		Suspension of high street parking, to allow shops to use the High Street	Social Distancing	Pass	Pass	Pass	Suspend on street parking in vicintiy of shops to create wider footway to allow social distancing and shops ot use High Street.